

Marie Skłodowska-Curie Actions (MSCA): Research and Innovation Staff Exchange (RISE) Information Event

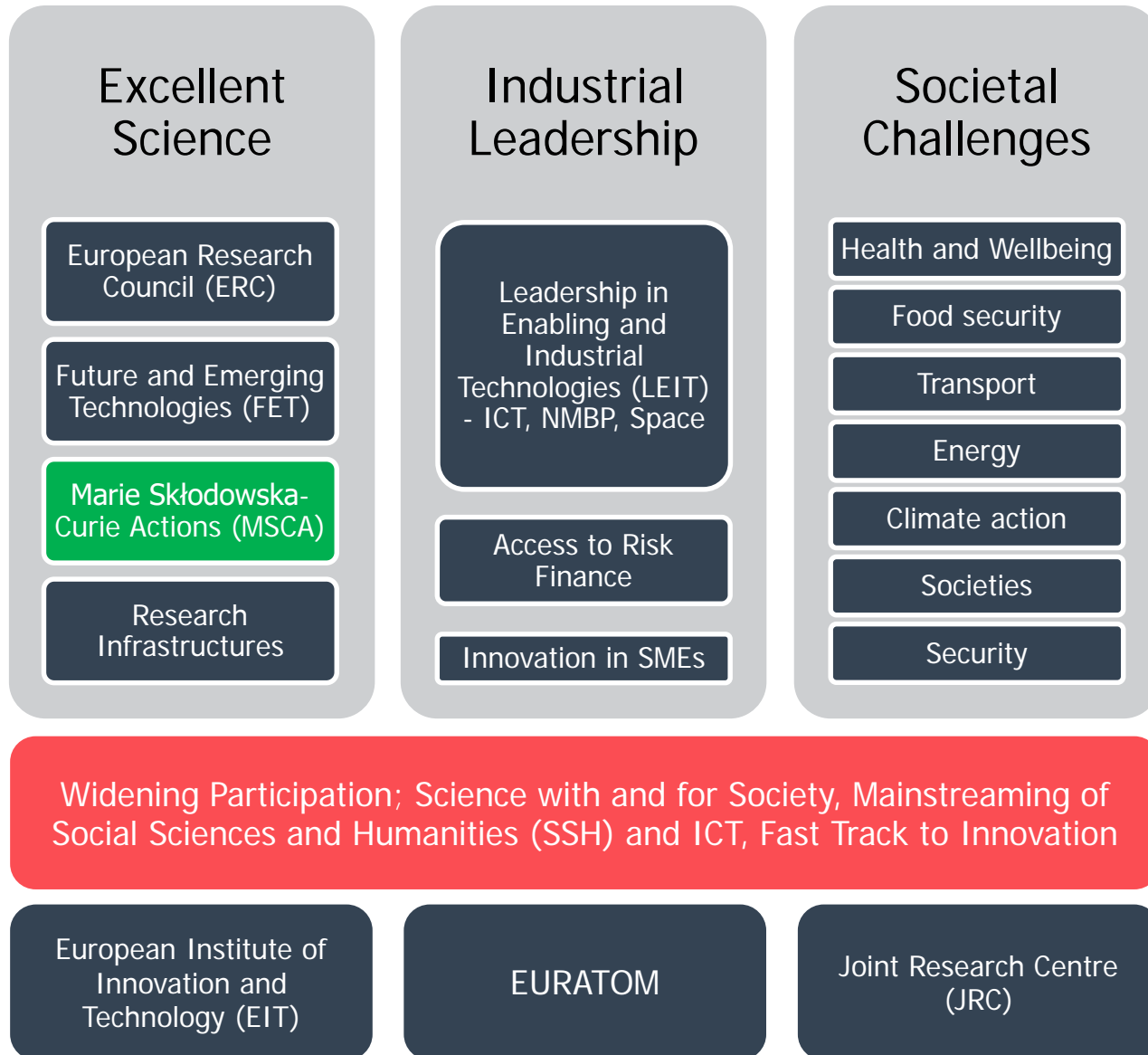
Friday, 8 February 2019

Medical Research Council (MRC), Conference Centre, One Kemble Street, London
WC2B 4AN



- | | |
|--------------|---|
| 10:00 | Registration and coffee |
| 10:30 | MSCA: RISE Overview, Funding Rules and Application Process
<i>Branwen Hide, UK National Contact Point, UK Research Office (UKRO)</i> |
| 11:30 | RISE proposal case study 1
<i>Dr Melanie Jordan, Royal College of Art and Dr. Emma Mahony, National College of Art & Design, Dublin</i> |
| 12:00 | Q&A session |
| 12:30 | Lunch break |
| 13:30 | Award criteria and evaluation process of proposals
<i>Sarah Ashwood, UK National Contact Point, UK Research Office (UKRO)</i> |
| 14:15 | RISE proposal case study 2
<i>Dr Sotos Generalis, Aston University</i> |
| 14:45 | Q&A session |
| 15:00 | <i>Event close</i> |

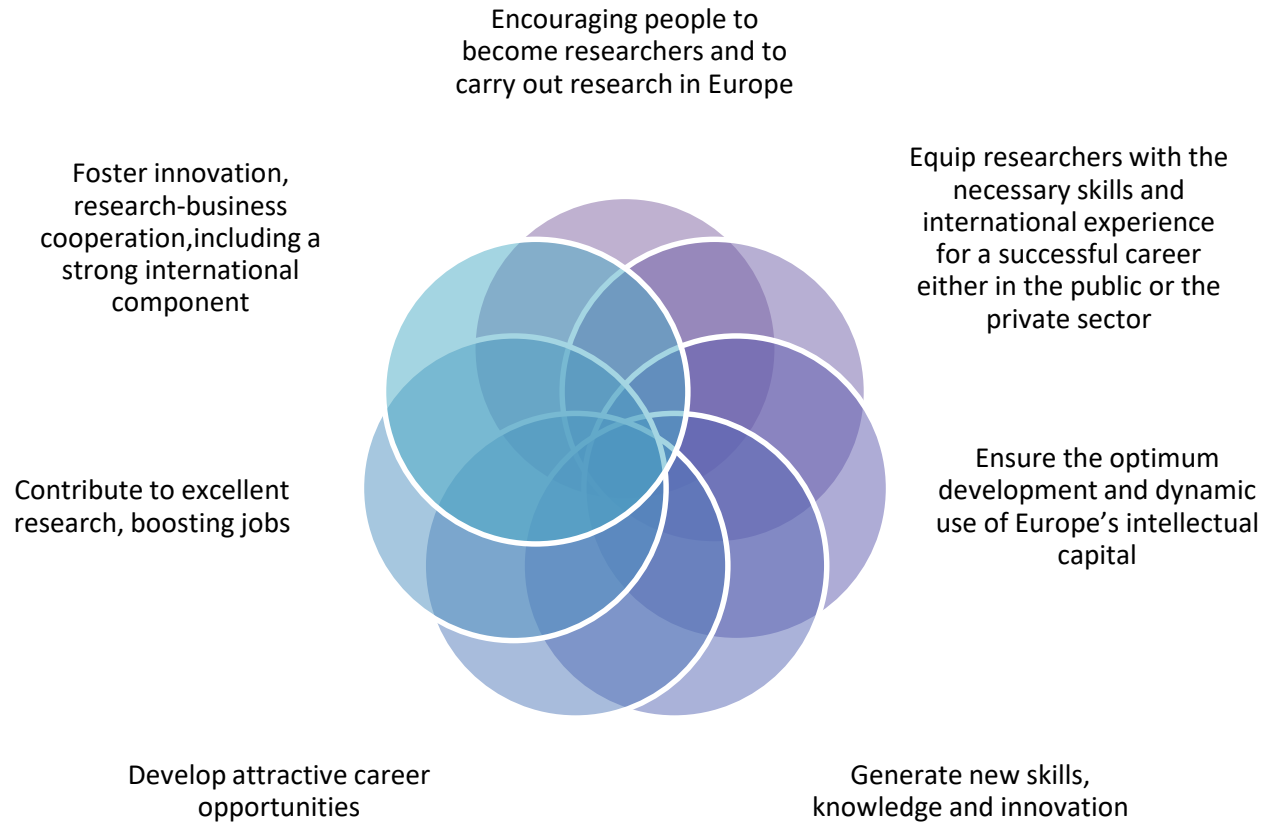
Horizon 2020 structure



2018-20
Work
Programme

“...contribute to **excellent research**, boosting jobs, growth and investment by equipping researchers with the new knowledge, skills and **international** and **intersectoral** exposure to fill the top positions of tomorrow and solve current and future societal challenges...based on the principle of **mobility**...open to researchers and innovation staff at **all stages**... ensuring good **working conditions** and work/life balance...”

MSCA Policy Objectives



Innovative Training Networks (ITN)

- For Early Stage Researchers

Individual Fellowships (IF)

- For Experienced Researchers

Research and Innovation Staff Exchange (RISE)

- Exchange visits (secondments) of staff

Co-funding of programmes (COFUND)

- For regional, national, international doctoral or fellowship programmes

Research and Innovation Staff Exchange (RISE)

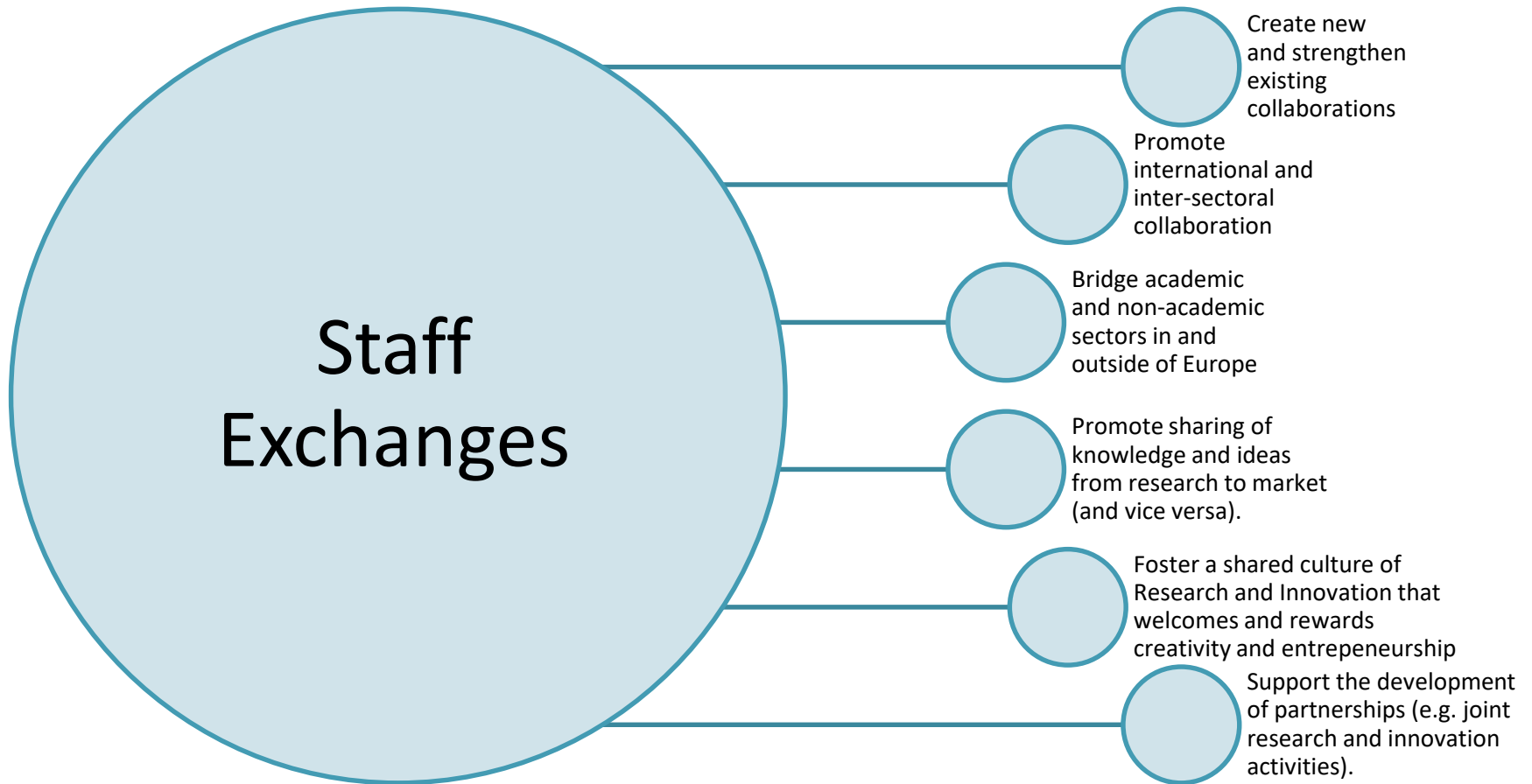
Overview

MSCA-RISE-2019 Deadline 2 April 2019

RISE Overview

- RISE funds short-term exchanges of personnel between academic, industrial and commercial organisations throughout the world.
- It helps people develop their knowledge, skills and careers, while building links between organisations working in different sectors of the economy, including universities, research institutes and SMEs.
- Project implemented through the **secondment of staff** for a period between **1 and 12 months**
- **The maximum size and duration is 540 person months over 4 years**





RISE Goals- expected impact

Short Term

- Staff members perform tasks to achieve the deliverable of the proposed research and innovation action
- Staff members develop new R&I and transferable skills to boost future career opportunities, through both the RISE action and connected networking activities

Long Term

- **At Staff member level:**
 - **Increased skills**, both research-related and transferable ones, leading to improved employability and career prospects both **in and outside academia**
 - Increase in high impact **R&I output**, contribution to the knowledge-based economy and society
- **At Organisation level:**
 - Enhanced cooperation and **transfer of knowledge** between sectors and disciplines
 - Strengthening of international and intersectoral **collaborative networks**
 - **Boosting of R&I capacity** among participating organisations
- **At System level:**
 - Increase in international, interdisciplinary and intersectoral **mobility of researchers** in Europe
 - Strengthening of Europe's human capital base and **attractiveness** as an R&I destination
 - Better quality R&I contributing to Europe's **competitiveness and growth**

Who can Participate?

Who is eligible for funding?

- All countries and nationalities can participate in RISE
- All institutions fulfilling the requirements of the Horizon 2020 Rules for Participation can participate in RISE
- EU member states, associated countries and third countries eligible for EU funding
- Third countries not eligible for EU funding (specific funding eligibility criteria)

Academic sector:

- Public /private higher education establishments awarding academic degrees
- Public /private non-profit research organisations whose primary mission is to pursue research
- International European interest organisations (e.g. CERN, EMBL)

Non-academic sector:

- Any entity not included in the academic sector
- *For example: large companies, SMEs, NGOs, museums, hospitals and international organisations (e.g. UN, WHO)*

Beneficiaries

- Organizations from the academic and non-academic sectors
- Sign the *Grant Agreement* and claim costs
- Are responsible for the **execution of the programme**
- **Are established in a Member State (MS) or Associated Country (AC)**

Partner Organisations

- Organizations from the academic and non-academic sectors
- Do not sign the Grant Agreement and do not claim costs
- Must include a **letter of commitment** in the proposal
- **Are established in a Third Country (TC)**

Entities with a capital or legal link

- May implement certain action tasks described in Annex 1 of the grant agreement, i.e. seconding and hosting staff.
- The entities with a capital or legal link must be located in the same country of the Beneficiary/TC Partner organisation to which they are linked
- cannot be used to circumvent the eligibility conditions
- The sector of the Beneficiary (academic or non-academic) to which this entity is linked prevails over the status of the latter and is taken into account for intersectoral secondments.

- RISE secondees must be members of *'staff'*
- Actively engaged in or linked to research/innovation activities for at least **1 month** prior to first secondment
 - Duration is pro-rata for part time staff
 - (E.g. 50% FTE must have worked for at least 2 months before secondment)
- **Types of staff members:**
 - *ESR (no PhD and < 4 years experience)*
 - *ER (PhD or > 4 years experience)*
 - *Managerial staff*
 - *Administrative or Technical staff*
- An in-built **return mechanism** must be foreseen (*no set time period however*)

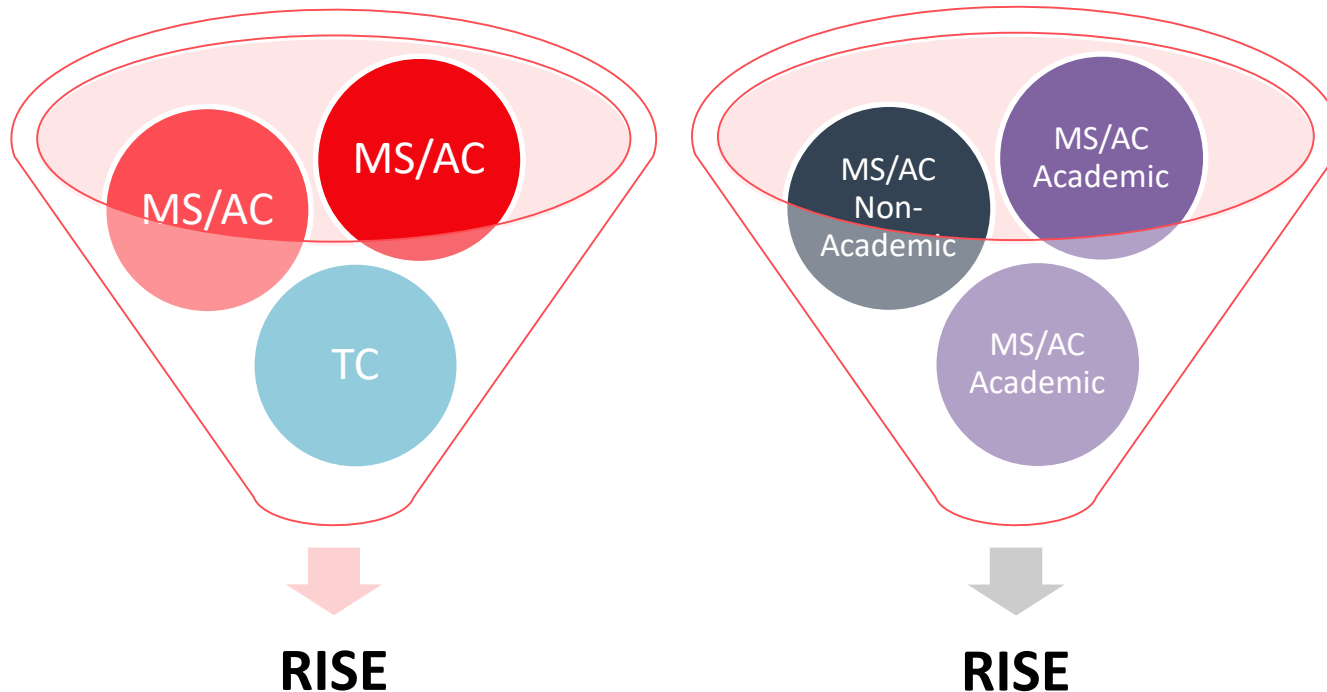
Conditions for Staff Eligibility

- Type of relationship between the staff member (seconded) and the sending organisation does not have to be a direct employment contract
 - *The relationships (employment contract, fellowship or other) must comply with the applicable national law and internal practices*
- Being a registered **PhD candidate** is sufficient to be considered staff member at the organisation where they are registered.
- **Staff member (seconded) must be under the direction and instructions of the sending organisation for the duration of the secondment**
 - *Sending organisation must be able to ensure the implementation of the activities in compliance with the Grant Agreement obligations*
- The staff member **must work 100%** of their time on the RISE project when they are **on secondment**
 - *For part time staff they must have a contract/ supplementary agreement with their sending organisation to be able to implement the secondment on a full-time basis*











Guide for Applicants: Table 3 – List of conditions for staff eligibility

Minimum Consortia

- Eligible consortia must have at least **3 legal entities** in **3 different countries**
- At least **2 participants** from 2 different **MS/AC**
- If all in **MS/AC**: at least 1 academic and 1 non-academic

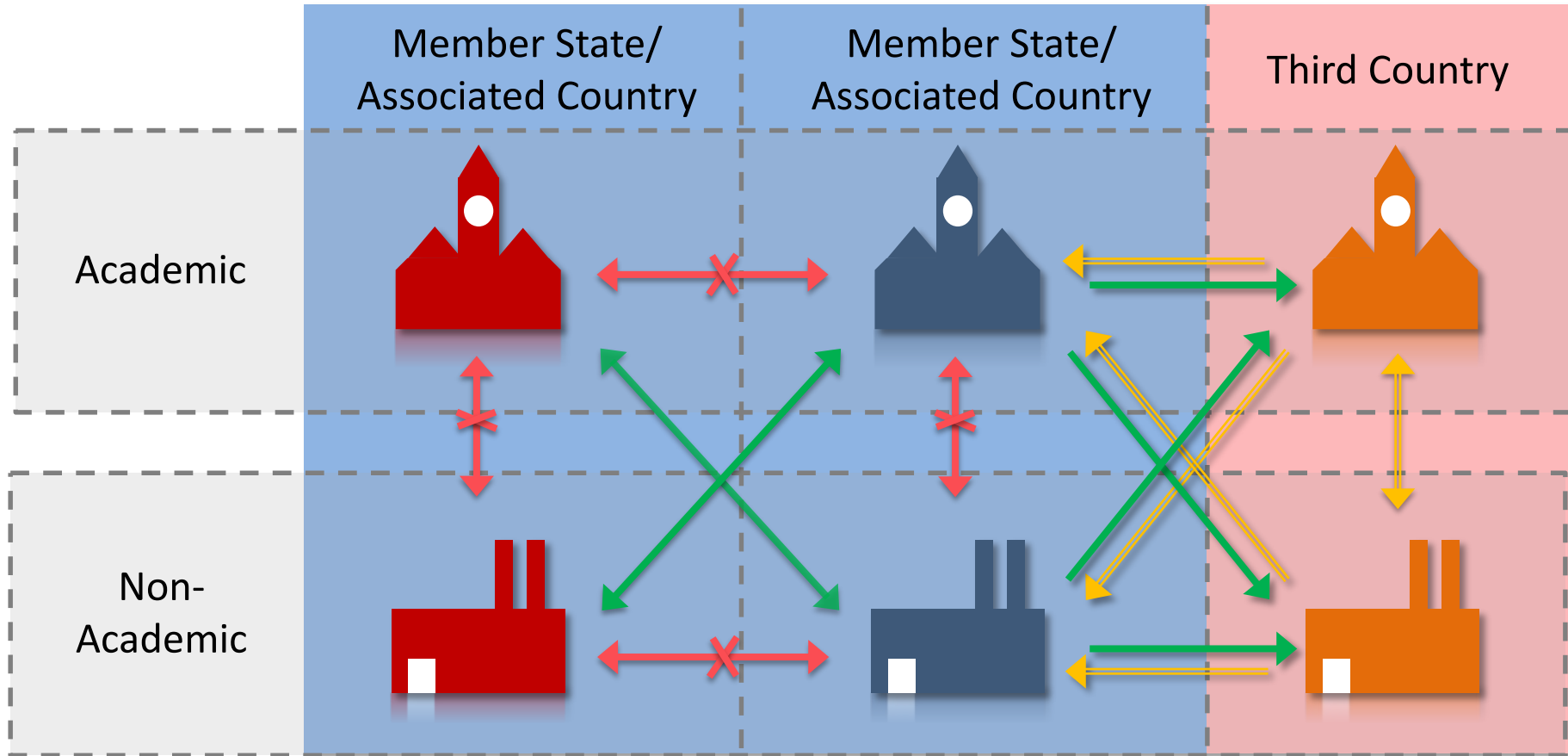


RISE Eligible Secondments

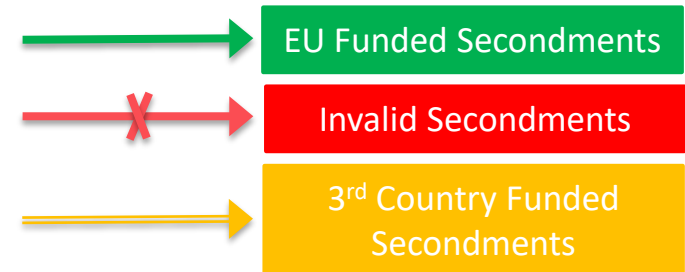
		SENDING (Seconding Staff <u>from</u> Organisation)		
		Academic organisation in MS/AC (1)	Non-academic organisation in MS/AC (2)	Organisation in TC
HOSTING (Receiving seconded staff)	Academic organisation in MS/AC (1)			
	Non-academic organisation in MS/AC (2)			
	Organisation in TC			

Source: Research Executive Agency

Secondment Eligibility

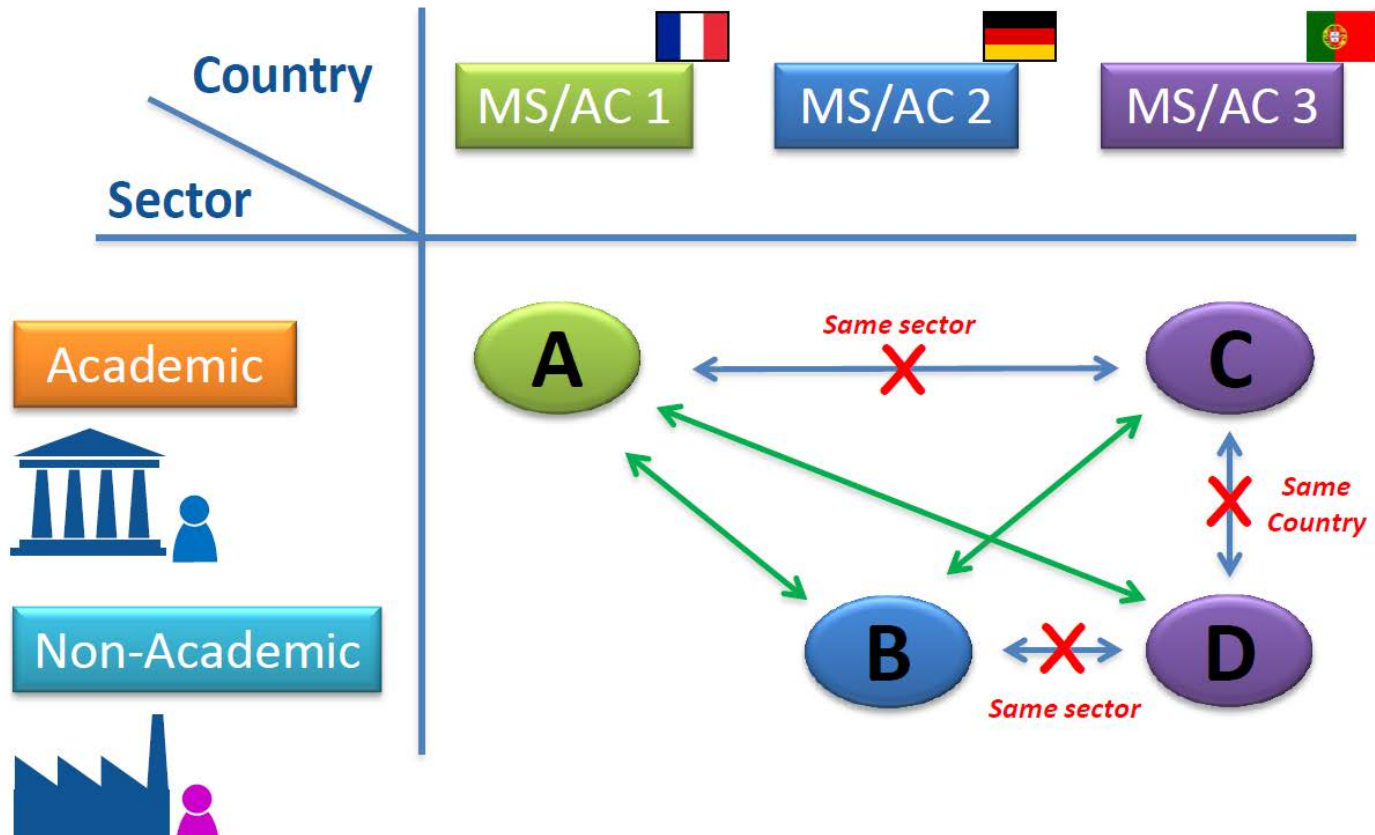


- Minimum of three countries (MS/AC/TC)
- Secondments must be intersectoral or outside EU
- Any staff members/researchers/students can be seconded



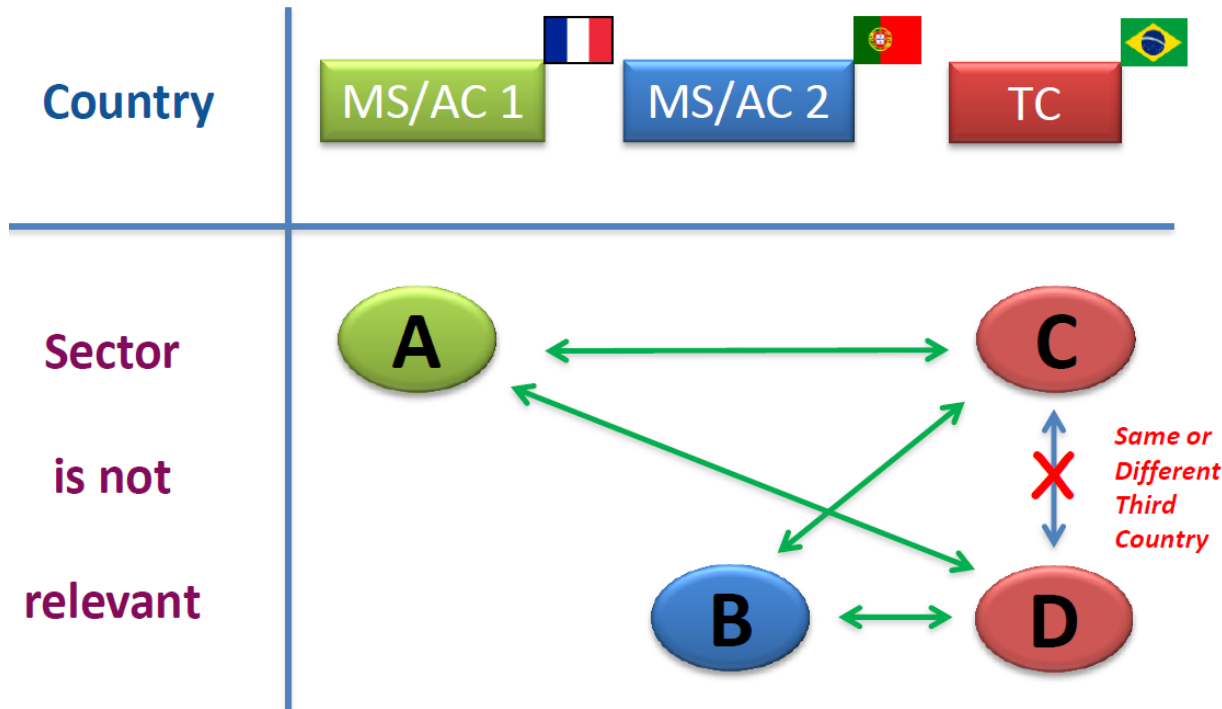
RISE Secondment Example 1

Examples: *Intra-European Exchanges*



RISE Secondment Example 2

Examples: Europe-Third Countries Exchanges




Secondments from a TC to a MS/AC are not always eligible for EU funding but all of them must be described in the proposal.

Financial rules – practical considerations



Proposal – Budget

Researcher unit cost [person/month] EURO	Institutional unit cost [person/month] EURO	
Staff member unit cost, Top-up allowance person/month	Research, training and networking costs	Management and overheads
2100	1800	700

- Funding based fully on **unit costs**, multiplied by requested person months spent on secondments
- Institutional costs depend on **implementation of secondments**
- No detailed financial reporting but need to report on completed secondment months (*explain how unit costs work to your financial department*)
- Ensure all participants understand the financial rules
- The duration of the secondment is counted from the day of departure to the day of return

EU Contribution

Staff member unit cost is intended to support the **travel, accommodation and subsistence costs** linked to the secondments:

- Sending organisation is expected to continue paying the salary of seconded staff during the secondment;
- Ensure that the EU contribution is fully used for the benefit of the seconded staff members; and
- Use your usual internal policies (the amount can be managed by the institution or paid directly to the researcher; in accordance with national rules)

RISE EU contribution **does not** cover salary costs



EU Contribution

- **The Research, training and networking** - covers the costs of R&I related activities, e.g. consumables, lab costs, conference participation, workshops, coordination/review meetings and networking activities.
- **Management and indirect** - covers all general costs connected to organising and implementing secondments (administrative and financial management, logistics, ethics, human resources, legal advice, etc.).

Institutional costs can be moved between beneficiaries and redistributed to partners (needs to be agreed in the Consortium Agreement)

*The payment of institutional costs is linked to the implementation of the secondment. **If the secondment is not implemented none of the 3 categories are paid.***

Split Secondments

- It is possible to split into several stays
 - Must still respect the maximum and minimum duration rule
 - Secondments must be at least 1 month and not exceed 12 months
- All the secondments must take place within the duration of the action
- Split secondment:
 - **same staff member going to the same receiving organisation sent by the same sending organization**

Example:

- *One staff member is seconded from Beneficiary "A" in Germany to a TC Partner organisation "B" in Argentina for 17 days. This secondment will be eligible for funding only if the same staff member is seconded for at least 13 supplementary days from the same Beneficiary "A" in Germany to the same TC Partner organisation "B" in Argentina. A secondment of 45 days of the same staff member from a Beneficiary "A" in Germany to a TC Partner organisation "C" in Morocco will be eligible for funding but cannot be added to the secondment (initial 17 days) in Argentina to reach the minimum duration of one month.*

Declaration of costs

Who declares costs...

- Beneficiaries: (not TC partners) in individual financial statements for:
 - Outgoing secondments of its own staff
 - Incoming secondments from a TC partner (if eligible for funding)
- If agreed by the consortium, a different distribution of institutional costs
 - shouldn't be reported in the financial statements

*If you are hosting staff from partner Third Country organisations eligible for funding, **you are responsible** for declaring costs linked to incoming secondments.*

- *Check the eligibility of seconded staff members.*
- *Retain evidence for potential audit.*

Annotated Model Grant Agreement

- [AMGA](#) covers financial rules and management (page 504 onwards for RISE)



1. Seconded staff costs (A): Types of costs — Form — Eligibility conditions — Calculation

1.1 What? This budget category **covers** the costs for the seconded staff members, by providing for:

- a monthly top-up allowance (A) — for travel, accommodation and subsistence costs relating to the secondment.

Budget flexibility — There is NO flexibility as regards the use of the seconded staff unit costs (i.e. top-up allowance). They must be fully used for the staff member (to cover the travel, accommodation and subsistence costs of the staff member); they can NOT be used to pay other staff members or other types of costs (see [Article 32](#)).

Secondments — For MSCA-RISE, secondments are the core activity of the action (see [Article 8](#)).

What not? Research, training and networking costs and management and indirect costs of the beneficiaries are not covered under this budget category; they are covered under category B 'institutional costs' ([Article 6.2.B](#)).

1.2 These costs must be **declared as** the unit cost fixed by [Decision C\(2017\) 6855⁹⁵](#) and set out in Annex 2 and [2a](#) of the GA.

This is currently:

- for the top-up allowance: **EUR 2 100** per seconded staff member per month (person-month).

i For the latest information on the amount, see the [H2020 Work Programme \(section 3 MSCA\)](#) in force at the time of the call.

In practice, the declaration of costs for MSCA grants is very simple and almost completely automatized: The beneficiaries must only indicate the number of implemented person-months (for staff members seconded under the action) and the costs are then automatically calculated by the IT system.

1.3 The costs (in practice for MSCA: the person-months) must fulfil the following **eligibility conditions**:

- fulfil the **general conditions** for unit costs to be eligible (i.e. the declared number of person-months must be linked to the implementation of the action, be incurred during the action duration, be identifiable and verifiable, etc.; see [Article 6.1](#))
- be incurred for staff members that — at the date of secondment —:
 - are one of the following three:
 - **early stage researchers** (i.e. NOT have a doctoral degree AND be in the first four years (full time equivalent research experience) of their research career)
 - **experienced researchers** (i.e. have a doctoral degree OR at least four years (full time equivalent research experience) of research career), or



H2020 Programme

AGA – Annotated Model Grant Agreement

⁹⁵ Available at http://ec.europa.eu/research/participants/data/ref/h2020/other/legal/unit_costs/unit_costs_msca_en.pdf.

RISE Consortium Agreements (CA)

- Mandatory for RISE projects
- No official templates, normally prepared by coordinator
- Unofficial templates, based on DESCA 2020 Model Consortium Agreement:
www.desca-2020.eu:
 - [LERU template](#) for ITNs (could be adapted for RISE):
 - [BAK template](#) for ITNs (could be adapted for RISE):
- IPR Helpdesk – IP in [MSCA Factsheet](#)
- Can include TC in the CA or have a secondary agreement

REA is not party to the CA and does not verify its content, though may ask to check it is in place.

Application Process



RISE 2018 Call Information

	Indicative budget	€80M
	Publication date	04 December 2018
	Call deadline	2 April 2019 (17:00 Brussels time)
	Evaluation of proposals	May 2019
	Evaluation Outcome	June 2019
Up to 5 months 3 months	Signing of Grant Agreement	October 2019

1-stage submission

Feedback Report (ESR)

Funding and Tender Opportunities Portal



Funding & tender opportunities
Single Electronic Data Interchange Area (SEDIA)

English

Register

Login



SEARCH FUNDING & TENDERS

HOW TO PARTICIPATE

PROJECTS & RESULTS

WORK AS AN EXPERT

SUPPORT

select programme

Funding & tender opportunities (the Single Electronic Data Interchange Area) is the entry point for participants and experts in funding programmes and tenders managed by the European Commission and other EU bodies.

Find calls for proposals and tenders

Search calls for proposals and tenders by keywords, programmes...

Search

Calls for proposals by EU Programme

Horizon 2020 Framework Programme (H2020)



Type your Keywords or CPV code...



Match whole words only

GRANTS

TENDERS

Filter by submission status

FORTHCOMING

OPEN

CLOSED

Filter by programme (only for grants)

H2020

Filter by programme part

Marie-Sklodowska-Curie Actions

Funding and tenders

Sort by: opening date title ID deadline

2 results



Download all funding and tender opportunities to your calendar or subscribe to the RSS feed (unfiltered).

See all calls for tenders published by EC

Grant

Research and Innovation Staff Exchange MSCA-RISE-2019

Types of action: RISE | Programme: Horizon 2020

Open for submission

Opening date: 04 December 2018

Deadline model: single-stage
Deadline date: 02 April 2019 17:00:00

Grant

Co-funding of regional, national and international programmes MSCA-COFUND-2019

Types of action: Doctoral programmes Types of action: Fellowship programmes | Programme: Horizon 2020

Forthcoming

Opening date: 04 April 2019

Deadline model: single-stage

Oct 27, 2017
Research and Innovation Staff Exchange
ID: MSCA-RISE-2019

Type of action:
MSCA-RISE RISE Deadline Model: single-stage Opening: 04 December 2018 Deadline: 02 April 2019 17:00:00 Brussels time [Open](#)

Horizon 2020  Horizon 2020 Website

↳ Work programme:  Marie Skłodowska-Curie actions Work programme year: H2020-2018-2020

↳ Call name: Marie Skłodowska-Curie Research and Innovation Staff Exchange | Call ID: H2020-MSCA-RISE-2019 [See budget overview](#)

[See all topics of this call >](#)

- Topic updates
- Topic description
- Conditions and documents
- Partner Search
- Submission service
- Get support
- Call information

 [Go back to search results](#)

Topic Description ▼

Objective:
The RISE scheme promotes international and cross-sector collaboration through exchanging research and innovation staff, and sharing knowledge and ideas from research to market (and vice-versa).

The scheme fosters a shared culture of research and innovation that welcomes and rewards creativity and entrepreneurship and helps to turn creative ideas into innovative products, services or processes.

Scope:
RISE involves organisations from the academic and non-academic sectors (in particular SMEs), based in Europe (EU Member States and Horizon 2020 Associated Countries) and outside Europe (third countries).

[show more...](#)

[Go to top](#) 

Topic conditions and documents ▼

1. **Eligible countries:** described in Annex A of the Work Programme.
A number of non-EU/non-Associated Countries that are not automatically eligible for funding have made specific provisions for making funding available for their participants in Horizon 2020 projects. See the information in the Online Manual.

2. **Eligibility and admissibility conditions:** described in the MSCA part of the Work Programme.

Proposal page limits and layout: please refer to Part B of the proposal template in the submission system below.

[show more...](#)

Guide for Applicants!

Ref. Ares(2018)18815 - 03/12/2018



H2020 Programme

Guide for Applicants

Marie Skłodowska-Curie Actions
Research and Innovation Staff Exchange (RISE)

Version 4.0 2019
4 December 2018

Disclaimer

This Guide aims to facilitate potential applicants. It is provided for information purposes only and is not intended to replace consultation of any applicable legal sources. Neither the European Commission, nor the Research Executive Agency (or any person acting on their behalf) can be held responsible for the use made of this guidance document. The guidance provided in the Annotated Model Grant Agreement shall prevail in case of discrepancies.

Read as a
priority!

RISE FAQs

- Support overview
- Guidance & Manuals
- FAQ
- Helpdesk & Support Services

Horizon 2020 Framework Programme (H2020)



H2020-MSCA-RISE



Filter by CATEGORY

- Roles and access rights
- Participant registration and validation...
- Funding opportunities, calls
- Proposals submission and evaluation
- Ethics and research integrity
- Grant preparation and signature, reporting...
- Audits and certificates
- Experts evaluators, reviewers, monitors
- European research policy

H2020



Filter by specific actions

Marie Skłodowska-Curie actions (MSCA)

European Research Council (ERC)

Frequently Asked Questions (FAQ)

Those pages are updated with the answers to the most frequent questions that have been submitted to the Research Enquiry Service and Participant Validation, IT Helpdesk, Call Coordinators and H2020 NCP correspondents.

Active(63) | Archived(0)



Under the action "Marie Skłodowska-Curie Research and Innovation Staff Exchange (RISE)", who can be considered as an entity with a legal or capital link?

From H2020-MSCA-RISE-2016 call, art. 6.2.A of the Annotated Grant Agreement introduced the possibility for the beneficiaries and Partner Organisations to second staff from entities w... read more ...



Under the action "Marie Skłodowska-Curie Research and Innovation Staff Exchange (RISE)", how will a secondment lasting an incomplete month be reimbursed?

An incomplete month will be reimbursed 1/30 of the monthly unit cost per day (i.e. 150 €/per day). Please refer to article 6.2 of the grant agreement and its annotations for more inf... read more ...



Under the action "Marie Skłodowska-Curie Research and Innovation Staff Exchange (RISE)", can we finance the travel, accommodation and subsistence costs of staff members with the unit cost provided under Category B 'institutional costs'?

Yes. The unit cost under Category B 'institutional costs' can be used to cover additional travel, accommodation and subsistence costs for the benefit of the staff members provided th... read more ...



Under the action "Marie Skłodowska-Curie Research and Innovation Staff Exchange (RISE)", can we reshuffle among different staff members the amount of the unit cost provided under Category A 'costs for seconded staff members'?

No. The beneficiaries (partners) shall follow the unit cost provided under Category A 'costs for seconded staff members' to cover the travel, accommodation and

Proposal Submission

- Two Parts
 - Part A : Administrative forms ('Edit forms') and Part B – (B1 and B2) ('Download template' in MS Word and 'Upload' as Pdf.)
- **Coordinator:**
 - Registering the draft proposal
 - Draft acronym, draft summary, choice of panel
 - adds beneficiary organisations and Partner Organisations (step 4: Parties)
 - Submits proposal
- **Beneficiary and Partner organisations:**
 - Ensure contact details are correct
 - Ensure tables have been completed correctly
 - PIC codes
- Proposal is submitted
 - Submission system checks ('Validate forms' and 'Print preview')
 - Submit' as many time as required until the deadline – **submit early and often!**

LOGIN FUNDING SCHEME CREATE DRAFT PARTIES EDIT PROPOSAL SUBMIT

Step 5

Edit Proposal

H2020-MSCA-RISE-2019

USER NAME
Sarah Ashwood

TOPIC
MSCA-RISE-2019

TYPE OF ACTION
MSCA-RISE

A.B.C.
ACRONYM
NCP TEST

DRAFT ID | SEP-210575137

TUE 02 DEADLINE (Brussels Local Time)
April 2019 17:00:00

60 days left until closure

Check Config

Download Part B Templates

Visit our 'How to' user guide

Visit our 'H2020 online manual'

Edit Proposals' Forms

In this step you can edit the administrative forms and upload the proposal itself.

WARNING: This proposal contains changes that have not yet been submitted...

Administrative Forms

Edit will open the forms.

edit forms view history print preview

Part B and Annexes

In this section you may upload the technical annex of the proposal (in PDF format only) and any other requested attachments.

Part B1 upload

Part B2 upload

<< Step 4 - Parties validate submit

done Version: 20181204_1619 - Service Desk: DIGIT-EFP7-SEP-SUPPORT@ec.europa.eu (+32 2 29 92222)

Part A: Administrative Forms – on-line only

2 Parts B: Pdf doc to be uploaded

1 Part B: Template available to download

Part A

Proposal Submission Forms

[Table Of Contents](#)

[Save](#)

[Save&Close](#)

Please check our [wiki](#) for help on navigating the form.

Horizon 2020

Call: H2020-MSCA-RISE-2019

(Marie Skłodowska-Curie Research and Innovation Staff Exchange)

Topic: MSCA-RISE-2019

Type of action: MSCA-RISE
(RISE)

Proposal number: SEP-210575137

Proposal acronym: NCP TEST

Deadline Id: H2020-MSCA-RISE-2019

Table of contents

Section	Title	Action
1	General information	Show
2	Participants & contacts	Show
3	Budget	Show
4	Ethics	Show
5	Call-specific questions	Show

How to fill in the forms

The administrative forms must be filled in for each proposal using the templates available in the submission system. Some data fields in the administrative forms are pre-filled based on the steps in the submission wizard.

[Read more](#)

Table A3.1

- To be completed by all beneficiaries and partner organisations;
- List the outgoing secondments planned by each participating organisation, indicating the period, duration and the destination;
- Include those secondments from Third Counties (TC) that are not automatically eligible for funding;
- Only the secondments listed in Table A3.1 will be considered during the evaluation;
- This table will be used as indicator for assessing the performance of the grant and deviations will need to be justified in the standard reports; and
- The same staff member is identified by the same staff member ID, an integer number;

Table A3.2

- Automatically generated from Table A3.1; and
- Indicates the number of secondments allocated to each participating organisation, the global number of secondments and the total budget requested for the action will be shown.

Part A - Budget

Proposal Submission Forms

[Table Of Contents](#)
[Validate Form](#)
[Save](#)
[Save&Close](#)

Proposal ID SEP-210575137

Acronym NCP TEST

3 - Budget



Add a new secondment or update an existing one by filling the below information

No	Staff Member		Sending Organisation				Seconded to Organisation				Work Package Number	Secondment Starting Month	Duration of Secondment (Researcher-Months)
	ID	Profile	Short Name	Country	Region	Academic Sector	Short Name	Country	Region	Academic Sector			
1		▼	▼				▼					▼	▼

[Add Secondment](#)
[Update Secondment](#)

Table A3.1 List of secondments: 0 of 0

													-
--	--	--	--	--	--	--	--	--	--	--	--	--	---

Proposal Submission Forms

[Table Of Contents](#)
[Validate Form](#)
[Save](#)
[Save&Close](#)

Proposal ID SEP-210575137

Acronym NCP TEST

Table A3.2 Summary of secondments per participant (Beneficiaries + Partner Organisations)

Participant Number	Organisation Short Name	Country	Academic	Number of secondments	Person-months	Estimated budget support (whole duration of the project)				Requested EU contribution
						Staff membercosts	Research, training and networking costs	Management and indirect costs	Total	
1	UKRI	UK	yes	0	0	0	0	0	0	0
Total				0	0	0	0	0	0	0

In drafting PART B of the proposal, applicants must follow the structure outlined below.

DOCUMENT 1 (MAX 32 PAGES)

START PAGE (MAX 1 page)

1 TABLE of CONTENT (MAX 1 page)

START PAGE COUNT (MAX 30 PAGES SECTIONS 2-4)

2. EXCELLENCE (*starting page 3*)

3. IMPACT

4. QUALITY AND EFFICIENCY OF THE IMPLEMENTATION

STOP PAGE COUNT (MAX 30 PAGES SECTIONS 2-4)

DOCUMENT 2 (NO OVERALL PAGE LIMIT APPLIED)

5. REFERENCES

6. CAPACITIES OF THE PARTICIPATING ORGANISATIONS

7. ETHICS ASPECTS

8. LETTERS OF COMMITMENT OF TC PARTNER ORGANISATIONS

END PAGE (1 page)

Please note that:

Applicants must ensure that document 1 does not exceed the total page limit of maximum 32 pages (1 start page + 1 table of content page + 30 pages for sections 1-3).

No reference to the outcome of previous evaluations of this or any similar proposal should be included in the text. The expert evaluators will be strictly instructed to disregard any such references

Part B – updates from last year

Section 2 Excellence Section

- Alignment of gender aspects with article 16 of H2020 regulation 1291/2013
- “consideration will be made of how the proposed RISE project promotes gender equality by encouraging equal opportunities for male and female staff involved”.

Section 4 Quality and Efficiency of the Implementation

- keep in mind the “credibility and feasibility of the allocation of secondments proposed to reach the action objectives
- Be sure to read carefully and complete all the necessary tables (Tables B2, B3a, B3b)

Section 4.3 Appropriateness of the institutional environment (hosting arrangements, infrastructure)

- Table B3d should be included only if applicable
- List beneficiaries/partner organisations that will participate together with other entities under a capital link and briefly
 - describe the legal arrangement and the roles of each affiliated entity in the proposal

Tables

- Section 2.1: Quality and credibility of the research/innovation action; level of novelty and appropriate consideration of inter/multidisciplinary, intersectoral and gender aspects

Table B1 – Work Package (WP) List³⁷

Work Package No	Work Package Title	Activity Type (e.g. Research, Training, Management, Communication, Dissemination...)	Number of person-months involved per secondment	Lead Beneficiary	Start Month	End month

- Section 4.1 Coherence and effectiveness of the work plan, including appropriateness of the allocation of tasks and resources

Table B2: Work Package Description

Work Package Number	"X"	Start/End Month ⁴⁰	— / —
Work Package Title	(e.g. relevant title reflecting the R&I goals, Training, Transfer of knowledge activities, Management, Communication, Dissemination, etc.)		
Lead Beneficiary⁴¹			
Participating organisation Short Name^{**}			
Total Person Months per Participating organisation:			
Objectives:	explain the main objectives of the WP (e.g. R&I, Training, Transfer of Knowledge (Through secondments, After secondments /Through reintegration)		
Description of Work and Role of Specific Beneficiaries / Partner organisations broken down and listed into numbered tasks including the following details:			
Task "X.1"	<ul style="list-style-type: none"> Total number of Person Months allocated to secondments= " " : Brief description of the task in terms of relevant information concerning the specific activity/goal, the leading organisation of the task, the role(s) of the participating organisation(s), the profiles of the involved staff members, etc. 		
Task "X.X"	<ul style="list-style-type: none"> ... 		
Description of Deliverables:	- provide a brief description of the planned deliverables that is consistent with the deliverables to be listed from all WPs in Table B3a - i.e. consider consolidating the above listed tasks into a reasonable number of concrete outcomes (scientific and/or management, training and dissemination deliverables)		

Tables

- Section 4.1 Deliverable List (does not include secondments encodes in part A)

Table B3a – Deliverables list

<i>Scientific Deliverables</i>						
Deliverable Number ⁴²	Deliverable Title	WP No.	Lead Beneficiary Short Name ⁴³	Type ⁴⁴	Dissemination Level ⁴⁵	Due Date ⁴⁶
<i>Management, Training, and Dissemination Deliverables</i>						
Deliverable Number	Deliverable Title	WP No.	Lead Beneficiary Short Name ⁴⁷	Type	Dissemination Level	Due Date

- Section 4.1 Milestone list (should not be a repeat of the deliverables)

Table B3b – Milestones list

Number	Title	Related WPs	Lead Beneficiary ⁴⁸	Due Date	Means of Verification ⁴⁹

- Section 4.2 Appropriateness of the management structures and procedures, including quality management and risk management

Table B3c – Risk List

Risk No	Description of Risk	WP Number	Proposed mitigation measures
R1	e.g. delay in planned secondments		

Tables

- Section 4.3 Appropriateness of the institutional environment (hosting arrangements, infrastructure)

Table B3d – Secondments allocated to affiliated entities

WP	Task name	Staff member profile (ER/ESR/MNG/ADM/TECH)	Beneficiary /Partner organisation short name	Affiliated entity short name	Country of the affiliated entity	Person-months allocated

Only if applicable



- Section 6. Participating organisations

Table B4 – Data for non-academic Beneficiaries

Name	Location of research premises (city/country)	Type of R&I activities	No. of full-time employees involved in the project	No. of employees in R&I	Web site	Annual turnover (approx. in Euro)

Partner organisations in TC Legal Name	
General Description	
Role and Profile of key people	As above
Key Research Facilities, Infrastructure and Equipment	As above
Do you have independent research premises?	As above
Previous Involvement in Research and innovation actions	As above
Current involvement in Research and Innovation actions	As above
Relevant publications and/or research/innovation products	Max 3

Table B5 – Organisations (Beneficiaries and TC Partner organisations) data

Beneficiary (Organisations in EU MS/AC) Legal Name	
General Description	
Role and Profile of key people	Include names, qualifications of the person(s) supervising the action.
Key Research Facilities, Infrastructure and Equipment	Demonstrate that the team has sufficient resources to offer a suitable environment to seconded staff and to significantly contribute to the research/innovation activities proposed.
Independent research premises?	Please explain the status of the Beneficiary's research facilities – i.e. are they owned by the Beneficiary or rented by it? Are its research premises wholly independent from other Beneficiaries and/or TC Partner organisations in the consortium?
Previous Involvement in Research and innovation actions	Describe relevant research/ innovation actions in which the organisation took part
Current involvement in Research and Innovation actions	Describe relevant research/ innovation actions in which the organisation is currently participating
Publications and/or research/innovation products	Max 5

Letters of Commitment

- Letters of commitment **are required for all Third Country partner organisations.**
- Proposals including Third Country partner organisations without letters will have their contribution excluded by evaluators and it could also risk eligibility.
- If the proposal is retained for funding after the evaluation, the budget linked to the secondments of the TC organisation will be rejected and the total reduced.
- **You cannot submit letters after the deadline**
- A template for the letters is now provided
- The text of the letter is not evaluated

Annex 6 – Template of Institutional Commitment letter for TC Partner organisation participating in RISE project

- On headed paper of the Partner organisation

- Beyond any additional information that the TC participating organisation wishes to indicate in its Letter of institutional commitment, the following text should appear in all its parts and with no modifications:

I undersigned⁵³ _____, in my quality of Legal Authorized Representative of⁵⁴ _____, commit to set up all necessary provisions to send/host the secondments contributing to the development and implementation of the proposal number _____ - acronym _____ submitted within the call H2020-MSCA-RISE-2019 should the proposal be funded.

We will contribute to the [Explanation of the activities performed by the TC Partner organisations in order to ensure a successful implementation of the project].

I am aware of and agree with the principle that the setting up of such provisions is a precondition for the proposal to be funded.

[Free field for any additional information that the participating organisation wishes to indicate]

We are pleased to provide any additional information on our commitment towards the project upon your request or the request of the European Commission.

Name, date, signature

Tips - Application

- Register with the **Funding and Tender Opportunities** Portal
- **Give Access** to the proposal to relevant people within/outside your organisation (Beneficiaries)
- Choose most **appropriate panel** and reflect on descriptors and key words – to help allocate evaluators from your project's areas
- **Be consistent** (Part A and Part B)
- Put yourself in the shoes of the **evaluator – read the evaluation criteria!**
- Write **clearly and concisely** (plain English!)
- Stick to **formatting rules** (page limits, font, etc.)
- **Present case clearly**: use tables, diagrams, bullet points and summaries where appropriate
- Ask someone to **read through your proposal**
- Make sure final version is **submitted!**

Case Study 1



Evaluation Process and Award Criteria



Become an evaluator!



Funding & tender opportunities

Single Electronic Data Interchange Area (SEIDIA)

English **EN**

Register Login

SEARCH FUNDING & TENDERS HOW TO PARTICIPATE PROJECTS & RESULTS **WORK AS AN EXPERT** SUPPORT

select programme

Work as an expert

Online manual
"Work as an Expert"

IT HOW TO
"Expert"

The European Union Institutions appoint external experts to assist in the evaluation of grant applications, projects and tenders, and to provide opinions and advice in specific cases.



In particular, experts assist in:

- **Evaluation** of proposals, prize applications and tenders
- **Monitoring** of actions, grant agreements, public procurement contracts

In addition, experts provide opinion and advise on:

- **Preparation, implementation and evaluation of EU programmes and design of policies.**

In order to select experts, the European Union Institutions publish regularly calls for expression of interest (see list below) detailing the selection criteria, the required expertise, the description of the tasks, their duration and the conditions of remuneration.

Interested? Please join the database of external experts!

[Register as expert](#)

As **new expert**, you will be first requested to create your EU login account and register your profile.

Registered experts can update the profile via the My Expert Area after **login**.

News

17/10/2018

Call for experts to assist the European Maritime and Fisheries Fund (EMFF) More...

30/08/2018

New, improved "My Expert Area" released More...

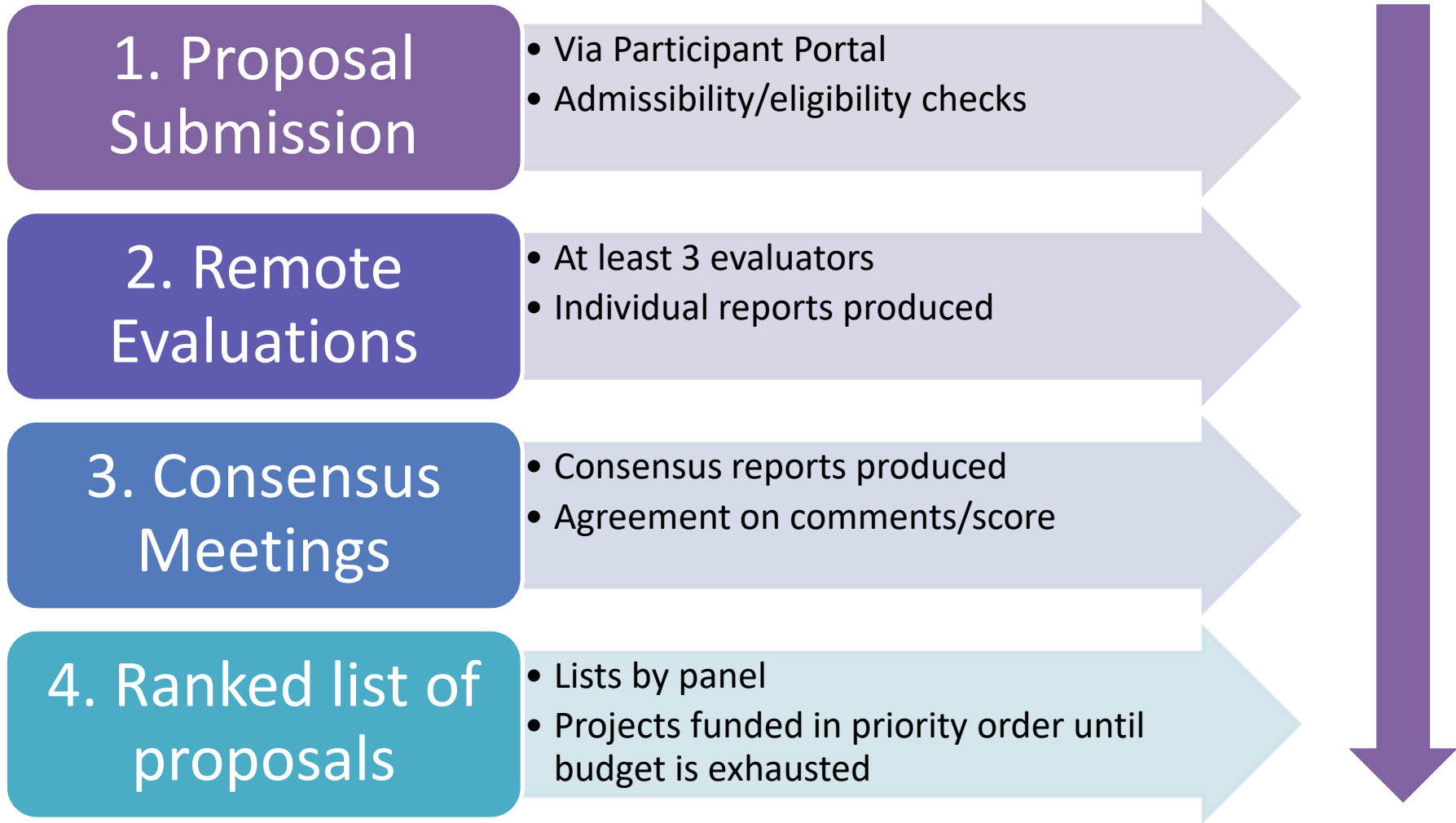
05/06/2018

Expert evaluators needed: help us select high-potential (social) innovators More...

Quick Links

- [Experts standard briefing slides](#)
- [FAQ for Experts](#)
- [Expert recommendations](#)
- [Lists of contracted experts](#)
- [EU Grants - Model Contract for Experts](#)
- [Methodology for expert fees for remote evaluation and ethics review](#)

Evaluation Process



Max. 5 Months to Outcome!

RISE Grant Application Process

- Applications online through the Funding and Tender Opportunities Portal
- Apply to specific discipline panel

Evaluation Panels

- Chemistry (CHE)
- Social Sciences and Humanities (SOC)
- Economic Sciences (ECO)
- Information Science and Engineering (ENG)
- Environment and Geosciences (ENV)
- Life Sciences (LIF)
- Mathematics (MAT)
- Physics (PHY)

BUT multidisciplinary encouraged!

Abstract + descriptors matter

No predefined budget allocation among the panels.

Budget distributed based on number of eligible proposals in each panel

RISE evaluation and scoring

Marie Skłodowska-Curie Research and Innovation Staff Exchange		
Excellence	Impact	Implementation
<i>Scored on a scale of 0-5</i>		
50%	30%	20%
<i>Weighting</i>		
1	2	3
<i>Priority in case of ex aequo</i>		
Overall threshold of 70% applies to total score		

- Self-evaluation form
 - http://ec.europa.eu/research/participants/data/ref/h2020/call_ptef/ef/2018-2020/h2020-call-ef-msca-rise-2018-20_en.pdf
- Proposals ranked within panels by overall score
- Funded in rank order – need to aim at a score of 86-90+ depending on the panel.
- Same scores - prioritization
 - decided by panel, based on scores for award criteria (weighting above).
 - based on criteria in line with the WP (e.g. intersectoral mobility, international co-operation, gender).
- Evaluation summary reports provided
- No restrictions on re-application

Score Descriptors

- 0 – Proposal fails to address the criterion or cannot be assessed due to missing or incomplete information.
- 1 – **Poor.** *The criterion is inadequately addressed, or there are serious inherent weaknesses.*
- 2 – **Fair.** *Proposal broadly addresses the criterion, but there are significant weaknesses.*
- 3 – **Good.** *Proposal addresses the criterion well, but a number of shortcomings are present.*
- 4 – **Very Good.** *Proposal addresses the criterion very well, but a small number of shortcomings are present.*
- 5 – **Excellent.** *Proposal successfully addresses all relevant aspects of the criterion. Any shortcomings are minor.*

- Application form reflects evaluation criteria
- Reviewers concentrate on the comments and then assign the score
- Each criterion scored between 0 and 5
- Decimal points can be awarded

RISE evaluation criteria

50%

- **Excellence**

- Quality and credibility of the research/innovation project
- Quality and appropriateness of knowledge sharing
- Quality of the proposed interaction

It is vital to elaborate on each and every point of the evaluation criteria

Quality of the Research/Innovation

- **Quality and credibility of the research/innovation project;**
 - **The level of novelty and appropriate consideration of inter/multidisciplinary, intersectoral and gender aspects**
 - Clear, focused **research objectives** (translated into specific **work packages**)
 - **Evaluators** may not be exact, specific experts in your areas, or familiar with country specific aspects
 - **Fit for the scope of the call** – why is MSCA funding necessary;
 - Think about the **benefit to Europe** of having a RISE in this area
 - Up-to-date **state of the art** (+ literature references in Section 4)
 - **Risk analysis** provided
 - Highlight all **inter- and multidisciplinary aspects**
 - Do not underestimate **gender aspects**

- **Quality and appropriateness of knowledge sharing** among the participating organisations in light of the research and innovation objectives.
 - Explain methodology and approach (highlight any novelties e.g. social media data sharing)
 - **Secondments** (+ conferences, workshops, etc.) **are the tool** – explain how the staff will transfer knowledge to host organisation and back to sending institution
 - Knowledge-sharing objectives – clear link to research objectives and impact
 - Clear methodology (use of diagrams)

- **Quality of the proposed interaction** between the participating organisations.
 - Role and contribution of each participant in the project (in secondments, research, network activities);
 - Highlight particular expertise, geographical location, existing links or collaborations
 - Describe and provide justification of the networking activities (contribution from all participants + link to knowledge-sharing)
 - Opportunity for researchers/staff to be involved in a number of linked activities at different partners
 - Highlight the **complementarity** of participants (academic / non-academic)

Excellence: **positive feedback**

- Innovation and credibility are convincingly presented and are supported by a **very detailed presentation** of the state of art relevant to the project goals
- The project is very challenging and innovative, as well as genuinely intersectoral and interdisciplinary
- Scientific objects are **clearly described** and detailed
- The approach of knowledge transfer to the seconded researchers is very **precisely described** in terms of the type of knowledge to be transferred, knowledge providers and beneficiaries, and includes all sectors
- The quality of the interactions between the participating organisations is convincing. The main expertise of the involved partners **clearly demonstrates** complementarity and synergies. The participants have more than adequate capacity to achieve the goals of the project
- Well-planned strategy for secondments providing for effective knowledge transfer
- The proposal is ambitious has clearly described objectives and innovation potential. It also aims at **excellence in its trans-disciplinary approach to research, transfer and dissemination**. It is an interesting and cross-disciplinary project that offers a complete solution: research development and experimentation and then a lot of effort on dissemination.

Excellence: **negative feedback**

- The scientific quality and the objectives of the project with regards to the innovation are **not adequately formulated** against the state of the art
- Specific objectives are **not sufficiently focused**. There is a lack of quantification in terms of targeted performances for the different systems to be developed
- The research programme lacks a detailed list of work packages, timetable and particular involvement of each partner is not specifically included
- The field of investigation of the proposal is **not clear enough**
- The methodologies proposed within such a diverse partnership are **not sufficiently detailed**
- The participants' interactions are **not properly presented** in terms of content and contribution to the project's objectives
- The project research methodology is not properly developed and **lacks details** as regards risk assessment, milestones and outcome
- Secondments are only indicated in terms of person/month within a table, but are **not described in detail** and no additional explanations are given

RISE evaluation criteria

- **Impact**

30%

- Enhancing the potential and future **career perspectives** of the **staff members**
- **Developing new and lasting research collaborations, to achieve transfer of knowledge** between research institutions and to improve research and innovation potential at the European and global levels
- Quality of the proposed measures to **exploit and disseminate** the project results
- Quality of the proposed measures to **communicate** the project activities to different target audiences

- **Impact on R&I related human resources, skills and working conditions to realise the potential of individuals and provide new career perspectives**
 - Describe impact on involved staff's (transferable and research skills enhanced, intersectoral/international experience gained)
 - Relate to EU documents on HR policy in research (see links at the end of the presentation)
 - If applicable, mention HR Excellence in Research logo and compliance with HR Strategy for Researchers



Impact – Collaborations and EU Innovation potential

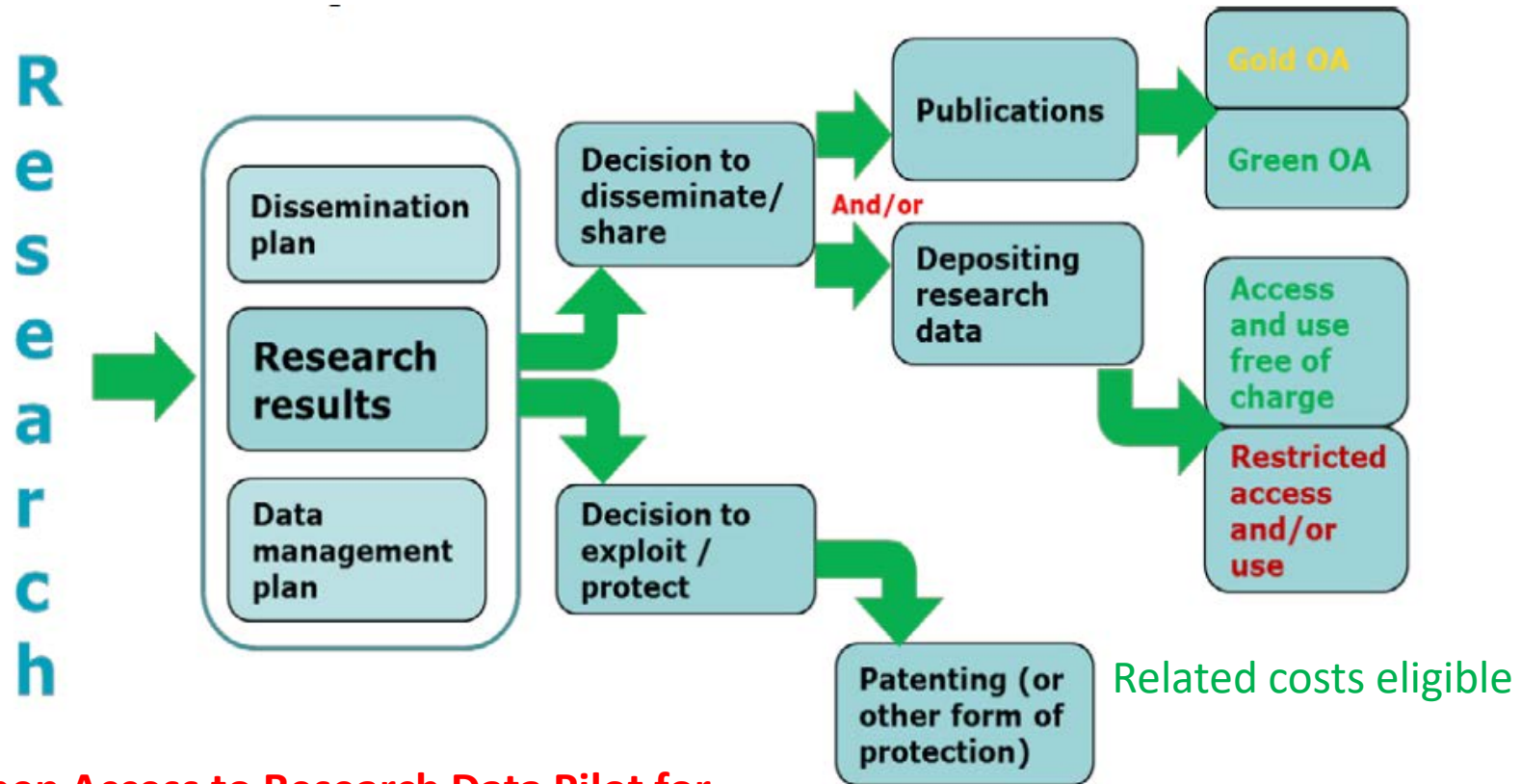
- **Developing new and lasting research collaborations, to achieve transfer of knowledge** between research institutions and to improve research and innovation potential at the European and global levels.
 - Describe plans for building the co-operation and sustaining it after the end of the project (link to the EU International Co-operation policy)
 - Explain innovation capacity – contribution of your research to R&D in EU and globally (link to Innovation Union, research roadmaps)
 - Check H2020 Work Programme in your area – make links to EU priorities where possible
-

Impact – Dissemination, Exploitation and Communication

- Quality of the proposed measures to **exploit and disseminate** the project results
 - Don't underestimate this section – read the EC guidelines and think outside the box
 - Develop a detailed dissemination strategy – involve all partners, target audiences outside research community (i.e. policy makers, general public, industry) and adjust your measures to reach them
 - Explain the impact of your activities during and after the project
 - Consider IP issues, explain exploitation strategy
 - Relate to EC documents (public engagement) and link with existing initiatives (e.g. the European Researchers Night, UK events)

Dissemination of results - Open Access

Obligation to provide open access when publishing



Open Access to Research Data Pilot for all areas of H2020, including MSCA/RISE!

Source: European Commission



The screenshot shows the OpenAIRE website interface. At the top right, there are social media icons (Facebook, Twitter, LinkedIn, YouTube, RSS) and links for 'NEWSLETTER', 'LOG IN', and 'REGISTER'. The main navigation bar includes 'OpenAIRE' logo, a home icon, 'PARTICIPATE DEPOSIT, JOIN', 'SEARCH PUBLICATIONS, DATA, PROJECTS', 'STATISTICS OA, PROJECTS, TOPICS', 'SUPPORT FAQ, HELPDESK, GUIDES', and 'OPEN ACCESS IN EUROPE'. Below the navigation, there are breadcrumb links: 'Home > Open Access > Open Access in H2020'. The main content area features two article previews. The first is 'Open Access in Horizon 2020' with a 'Read more' button. The second is 'Open access to research data: the Open Research Data Pilot' with a 'Read more' button. On the right side, a blue sidebar menu lists various resources: 'FAQ', 'CONTENT ACQUISITION POLICY', 'ASK A QUESTION', 'GUIDES', 'H2020 FACTSHEETS', 'COPYRIGHT ISSUES', 'EC RESOURCES', 'RELATED LINKS', 'TUTORIALS / WORKSHOPS', 'OPENAIRE LEGAL STUDY', and 'GLOSSARY'. At the bottom right, there are two document thumbnails related to 'Open Access in Horizon 2020'.

www.openaire.eu

Open Access Data

The following applies for all calls with an opening date on or after 26/07/2016:

- Grant beneficiaries under this work programme part will engage in research data sharing by default, as stipulated under Article 29.3 of the Horizon 2020 Model Grant Agreement (including the creation of a Data Management Plan). Participants may however opt out of these arrangements, both before and after the signature of the grant agreement. More information can be found under General Annex L of the work programme.

**OPEN
ACCESS**

Foresee a **Research Data Management Plan** as delivery of the project in month 6

http://ec.europa.eu/research/participants/docs/h2020-funding-guide/cross-cutting-issues/open-access-data-management/data-management_en.htm

Impact: positive feedback

- The project addresses the expected impacts of the call very well. The tools to achieve this, instruments and the measures are clearly outlined and well described
- The training programme enhances knowledge transfer and skills, boosts the academic prospects of the researchers and, working in close collaboration with industrial partners, the career perspectives. Both the ERs and ESRs will benefit from the exchange programme.
- The knowledge transfer will have positive implications at European and at global level and is clearly described
- The proposal will contribute positively to develop long-lasting research collaborations between EU and TC building on already existing links. The participation of the industrial partners will result in close academia-industry collaborations and commercially-driven project ideas
- Intellectual property rights aspects and exploitation of results are clearly articulated
- Dissemination strategy is accurately designed and has appropriate targets; tools are adequate and of excellent quality

Impact: **negative feedback**

- The expected additional research skills to be developed within academics are **not well demonstrated**, and this fact limits the perspectives for the career development of the researchers
- The description of the working conditions is **not sufficiently elaborated**; the proposal does not particularly demonstrate how the working conditions will improve the performance of the researchers
- Contributions to the improvement of the innovation potential at the global level have **not been presented in sufficient detail**
- The measures for disseminating the results have been presented only in general terms
- The proposed communication and dissemination measures are mainly based on conferences and papers and their objectives are **not sufficiently described** with reference to the project activities
- The potential for innovation claimed in the field of clinical pharmacy is not properly sustained and, therefore, the contribution of this proposal to **the potential** of European research and worldwide research **is narrow**
- Possible commercial impact, in particular through SME, **not addressed**

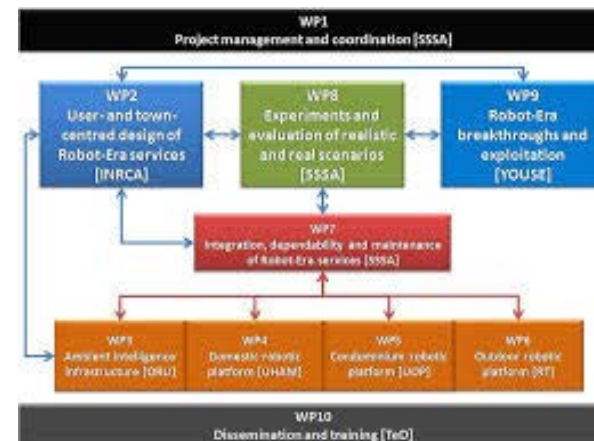
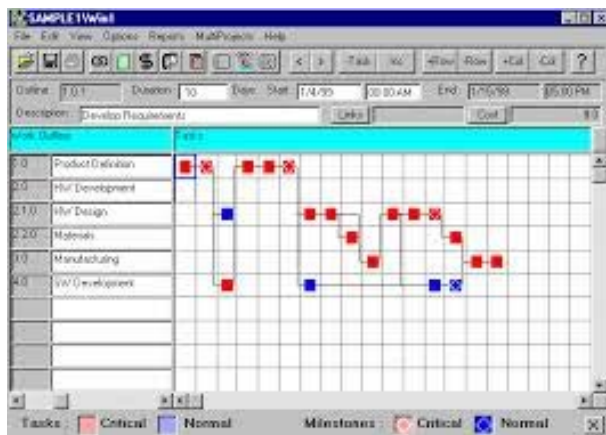
RISE Evaluation Criteria

20%

- **Implementation**
 - **Coherence and effectiveness of the work plan**, including appropriateness of the allocation of tasks and resources
 - **Appropriateness of the management structures and procedures** including quality management and risk management
 - **Appropriateness of the institutional environment** (hosting arrangements, infrastructure)
 - **Competences, experience and complementarity** of the participating organisations **and their commitment to the project**

Work Plan and Management

- Provide a detailed **work plan** (who, what, how)
- Divide the project into coherent **Work Packages**, define clear and specific milestones and deliverables; not only for research WPs, but also for Management, Dissemination and Communication, Transfer of Knowledge WPs
- Use Gantt chart, organisational schemes, etc.
- Describe a sound **management plan** (consortium agreement, monitoring processes, financial management, risk monitoring, IPR management)
- Describe management team capacity



Complementarity & Genuine Involvement

- Highlight complementarity of **skills and expertise** in the consortium
- Consider financial implications of participation of partners from TC not automatically eligible for EU funding
- Demonstrate **institutional commitment** (return mechanism built-in after exchanges; knowledge-sharing)
- Provide **Letters of Commitment** from Third Country partner organisations (expertise, responsibilities in the project, self-financing if necessary)



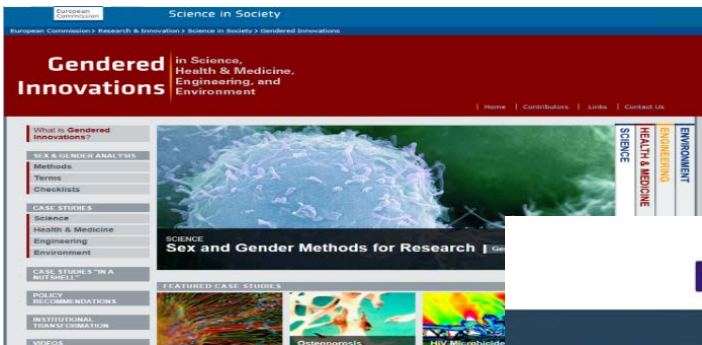
Gender Aspects

- Don't underestimate gender aspects (gender experts in all Evaluation Panels) *now explicit evaluation criteria!*
- Relate to EU policies on Gender Equality – cross-cutting priority in Horizon 2020
- Equal opportunities (among seconded staff and decision-makers/supervisors)
- Gender dimension in the research content (e.g. subjects or end-users)
- Gender dimension in project management, secondments and networking activities



Gender Aspects - Links

- [Gendered Innovations](#) - Stanford University project: practical tools for researchers: methods to be used in a research project; case studies; checklist
- [Horizon 2020 Manual](#) - part on Gender equality
- H2020 [Gender Advisory Group](#) paper on preparing grants that integrate the gender dimension into research.
- [Gender Action](#) CSA project to support the implementation of gender equality on R&I throughout ERA



Gender equality

GENDER EQUALITY IN HORIZON 2020

Gender equality concerns **all parts** of Horizon 2020. When drafting your proposal, you need to pay attention to gender equality from different angles, in terms of:

1. *Human resources*: balance between women and men in the research **teams** who will implement your project
2. *Content*: analysing and taking into account the possible differences between men and women, boys and girls, or males and females, in the research and innovation **content** of your project.

BALANCE IN RESEARCH TEAMS AT ALL LEVELS

When applying for a grant under Horizon 2020, you are encouraged to promote gender balance at all levels in your team's management structures. Applicants should seek at having a balanced participation, as close as possible to 50/50, of women in the teams and among the leading roles.

From the **evaluation stage**, gender balance in staff is one of the ranking factors that come into play to prioritise the best proposals above the threshold with same scores. When it is used, evaluators need to compare the shares of men and personnel named in the proposals (in Part B, section 4.1, of the proposal template) and they will rank higher the proposals with the share closer to 50/50.

For more information, see [the use of gender balance as a ranking factor](#).

INTEGRATING THE GENDER DIMENSION IN THE CONTENT OF RESEARCH AND INNOVATION

When applying for a grant under Horizon 2020, you are invited to explore whether and how the gender dimension is integrated in your research. In the proposal template (section 1.3), you are asked to "describe how sex and/or gender are taken into account in the project's content".

MSCA video on Gender Dimension

Understanding gender dimension for MSCA projects

VIDEOS GALLERY



8:06

This video will explain you what gender dimension in research is about and give you examples of how it can be integrated within your research project and improve the quality of your research.

http://ec.europa.eu/research/mariecurieactions/gallery/understanding-gender-dimension-msca-projects_en

Implementation: **positive feedback**

- The **work plan** and the activities proposed to reach the project objectives are well conceived and **convincing**
- The **coordinator** has a relevant **experience** in managing large and complex international projects
- The partners have specific expertise and highly qualified personnel **necessary to carry out the specific task of the proposal**. The mix of skill and expertise between the organizations is **excellent** and covers all relevant aspects of the project
- The key **scientific staff** involved are experienced and have an **appropriate** level of **involvement**
- The **credibility, feasibility** and gender aspects are well-provided in the proposal
- The **infrastructural facilities** are **first class** and fully adequate for the needs of the project
- **Gender** aspects in the planning of the activities are **duly considered**
- **IP** generated under this project will be **carefully managed** and the strategy takes carefully into account development perspectives of the industrial partner

Implementation: **negative comments**

- The project work plan proposed is **not sufficiently detailed**: deliverables are **not** appropriately **measurable**; the secondments and partners allocated to each task are not properly described; with **interconnections** between the work packages **missing**, and limited detail regarding the **scheduling** of tasks
- Although the work plan is well depicted, the R&D related work packages look overambitious and **not well focused**
- The **complementarity** of the participating organizations is not adequately discussed. The overall project offers a scheme characterized by a strong prevalence of one partner **without** a clear demonstration of the **coordination with other partners**
- The **risk management** and contingency plans are outlined only briefly and are insufficiently specified for a project of this size
- Secondments are not sufficiently specified or balanced between participants
- **IPR** aspects are **unclear**

Other key considerations

- **Operational capacity of the organisations**
 - Use well tables in **Section 5 of Part B**
 - Profile of key staff, description of key infrastructure or technical equipment, all partner organisations contributing towards the proposed work (**special attention to SMEs**)
- **Ethics Issues**
 - Self-assessment in Part A and strategy in Section 6 of Part B
 - Outside the 30-page limit – provide detailed strategy
 - Crucial for all research domains → need to identify any potential ethical issues and describe they will be addressed
 - All proposals considered for funding subject to Ethics Review
 - Read the [Ethics Self-Assessment Guidelines](#)

The screenshot displays the 'Participant Portal H2020 Online Manual' interface. The top navigation bar includes the European Commission logo and the title 'Participant Portal H2020 Online Manual'. A breadcrumb trail shows '> H2020 Online Manual > Cross-cutting issues >'. Below this, a row of filter buttons includes 'International cooperation', 'Ethics' (which is selected), 'Gender', 'SMEs', and 'Intellectual property'. A second row of buttons includes 'Links to regional policy', 'Social Sciences & Humanities', and 'Innovation procurement'. The main content area is titled 'Ethics' and contains the following text: 'For all activities funded by the European Union, ethics is an integral part of research from beginning to end, and ethical compliance is seen as pivotal to achieve real research excellence. There is clear need to make a thorough ethical evaluation from the conceptual stage of the proposal not only to respect the legal framework but also to enhance the quality of the research. Ethical research conduct implies the application of fundamental ethical principles and legislation to scientific research in all possible domains of research. The process to assess and address the ethical dimension of activities funded under Horizon 2020 is called the **Ethics Appraisal Procedure**.' Below this, there is an 'Objectives' section: 'In addition to the scientific evaluation focusing on the scientific merit, the quality of the management and the potential impact, the Ethics Appraisal ensures that all research activities carried out under the Horizon 2020 Framework Programme are conducted in compliance with fundamental ethical principles.' The final section is 'Ethics Appraisal Procedure', which states: 'The Ethics Appraisal Procedure concerns all activities funded in Horizon 2020 and includes the Ethics Review Procedure, conducted before the start of the project, as well as the Ethics Checks and Audits.' and 'When preparing a proposal, it is required to conduct an Ethics Self-assessment starting with the completion of an **Ethics Issues Table**. You can read further practicalities in [How to complete your ethics self-assessment guide](#).'

Responsible Research and Innovation

“Marie Skłodowska-Curie actions endorse the Horizon 2020 Responsible Research and Innovation (RRI) cross-cutting issue, engaging society, integrating the gender and ethical dimensions, ensuring the access to research outcomes and encouraging formal and informal science education.

*All applicants to the MSCA calls are encouraged to **adopt an RRI approach** into their proposals.”*

[Rome Declaration](#) on Responsible Research and Innovation in Europe, November 2014

[Report from the Expert Group](#) on Policy Indicators for Responsible Research and Innovation

[Open Science](#)

Responsible research & innovation

Responsible research and innovation is an approach that anticipates and assesses potential implications and societal expectations with regard to research and innovation, with the aim to foster the design of inclusive and sustainable research and innovation.



Responsible Research and Innovation (RRI) implies that societal actors (researchers, citizens, policy makers, business, third sector organisations, etc.) work together during the whole research and innovation process in order to better align both the process and its outcomes with the values, needs and expectations of society.

In practice, RRI is implemented as a package that includes multi-actor and [public engagement in research and innovation](#), enabling easier access to scientific results, the take up of gender and ethics in the research and innovation content and process, and formal and informal science education.

Implementing RRI in Horizon 2020

Responsible research and innovation is key action of the 'Science with and for Society' objective. RRI actions will be promoted via 'Science with and for Society' objective via:

- actions on thematic elements of RRI ([public engagement](#), [open access](#), [gender](#), [ethics](#), [science education](#)), and
- via integrated actions that for example promote institutional change, to foster the uptake of the RRI approach by stakeholders and institutions.

Horizon 2020 IPR

- For further information see the IPR Helpdesk:

The screenshot shows the homepage of the European IPR Helpdesk. At the top, there is the European Commission logo and the text 'EUROPEAN IPR HELPDESK' and 'Get your ticket to innovation!'. Below this is a navigation bar with a search bar and buttons for 'services', 'news', 'events', 'library', 'training', 'ambassador', and 'helpline'. A featured case study for 'OPTICS II' is displayed, with the headline 'Spin-offs: an innovative idea is only the starting point'. To the right, there are social media icons for RSS, LinkedIn, and Twitter, and a 'newsletter sign up here' button. Below the case study, there is a section titled 'Get your ticket to innovation!' with a paragraph of text. Further down, there is a 'Support within 3 working days!' section and an 'IP SME Corner' section with a button and text: 'You are an SME looking for information on IP? Come, look at our IP SME Corner'. On the right side, there is an 'upcoming' section with a list of events and a 'More' link, and an 'other helpdesks' section.

- Horizon 2020 [IPR Helpdesk](#) (advice, events, articles, webinars)
- IPR Helpdesk – IP in [MSCA Factsheet](#)

RISE 2014 – success rate by Panel

Evaluated proposals	Retain List Threshold	Reserve List Threshold	Success Rate
Chemistry	82.6	76.2	50%
Economic Sciences	70.6	70	33.3%
Information Science and Engineering	78.6	75.6	40.7%
Environment and Geosciences	78.4	75.8	45.8%
Life Sciences	78.2	76.4	45.5%
Mathematics	76.4	n/a	25%
Physics	81.4	79	32%
Social Sciences and Humanities	77.2	75.2	47.6%

RISE 2015 – Success Rate by Panel

Evaluated Proposals	'Retained' list threshold	Reserve list threshold	Success rate
Chemistry	86.4	86.2	24%
Economic Sciences	88	75.2	17.60%
Information Science and Engineering	84.2	82.8	23%
Environment and Geosciences	90.8	88.4	19.60%
Life Sciences	81.4	81	34.60%
Mathematics	84.6	78	36%
Physics	88.6	88.2	28%
Social Sciences and Humanities	88.3	86.4	20%

RISE 2016 – Success Rate by Panel

Evaluated Proposals	'Retained' list threshold	Reserve list threshold	Success rate
Chemistry	89	89	26.47%
Economic Sciences	81	80.4	22.22%
Information Science and Engineering	83.2	81.4	24.78%
Environment and Geosciences	91.2	89.4	17.31%
Life Sciences	82.8	80.4	25%
Mathematics	83.2	79.8	27.27%
Physics	87.6	86.4	20.59%
Social Sciences and Humanities	90.8	89	21.67%

RISE 2017 – Success Rate by Panel

	'Retained' list threshold	Reserve list threshold	Success rate %
Chemistry	86.4	84.6	28.00%
Economic Sciences	86	76.8	20.00%
Information Science and Engineering	83.2	79.2	27.27%
Environment and Geosciences	88.6	85.4	26.32%
Life Sciences	84.8	82.2	21.05%
Mathematics	86.6	75.4	21.43%
Physics	85.4	81.8	26.92%
Social Sciences and Humanities	82.6	79	23.40%

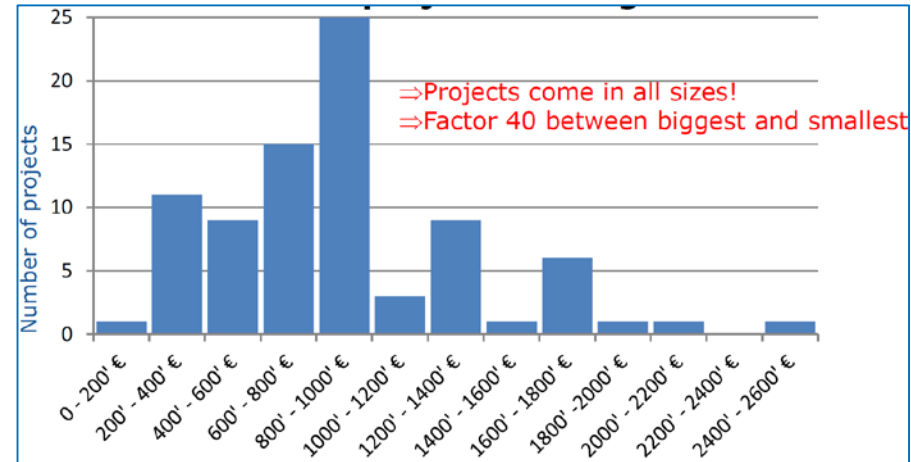
RISE Experiences and Final Tips



RISE Experiences So Far...

- No 'typical' RISE project size – *the largest supported RISE project is 40 times larger than the smallest*

- RISE averages:
 - 10.1 participants
 - 2.2 month secondment length



- RISE projects advance well scientifically
- However, often lag behind with secondments (with big variations)
- Only 50 % secondments completed against schedule (in on-going projects)
- Remember, eligible secondments are the source of income for RISE projects and salaries not covered, so some **co-financing expected!**
- Immediate reporting is important (on-line – declarations of secondments)
- Purely administrative/managerial secondments not eligible
- Split secondments are generally more expensive so need careful consideration

Abstract – Have a story to tell...

- Make the relevance very clear
- Clearly but shortly explain what you are going to do
- Highlight impact

~ EU impact? Knowledge gap? Why your project? Why now?

Overall presentation matters...

- Use tables, colours, graphs and schematic representations of concepts & information you want them to see and understand (this takes time...)
- Check consistency across the whole proposal
- Avoid repetition, highlight key information
- Use the Gantt Chart well

Closing Thoughts...

- Set aside enough time
- Clarify your own goals for applying
- Read all Call documentation (i.e. Guide for Applicants and Work Programme) and consider any relevant EU policy documents
- Fully appreciate the evaluation criteria - think **IMPACT!**
- Help evaluators (success is in the detail!)
 - Address well the main objectives
 - Use clear and concise language
 - Explain country specific jargon
 - Provide them with the evidence they need
- Discuss with and meet your partners (aim high; you need the best experts)
- Research previous and current [projects](#), particularly those in your area
- Find colleagues to proof read the drafts with the evaluation criteria in hand
- **Create a 'perfect' project, ready for implementation**

Key Messages from Today



RISE is not only about secondments, you need a research and training project – be realistic about the budget



Put yourself in the shoes of the evaluators – *make their life easy...*



The Guide for Applicants – *don't let it out of your sight!*

Additional Resources



How to find partners?

Domain specific NCP example search platforms

- MSCA: <https://www.net4mobility.eu/eoi.html>
- ICT: <http://www.ideal-ist.eu/partner-search/pssearch>
- Nanotechnologies: <https://www.nmp-partnersearch.eu/index.php>
- Pharmaceuticals: <https://cloud.imi.europa.eu/web/eimi-pst>
- Environment: <http://www.irc.ee/envncp/?page=search>
- Social Science & Humanities: <http://net4society.eu/public/pss.php>

How to find partners?

Partner Search Tool on the RISE Call Page in the Funding and Tenders Portal



European Commission | Funding & tender opportunities
Single Electronic Data Interchange Area (SEIDIA)

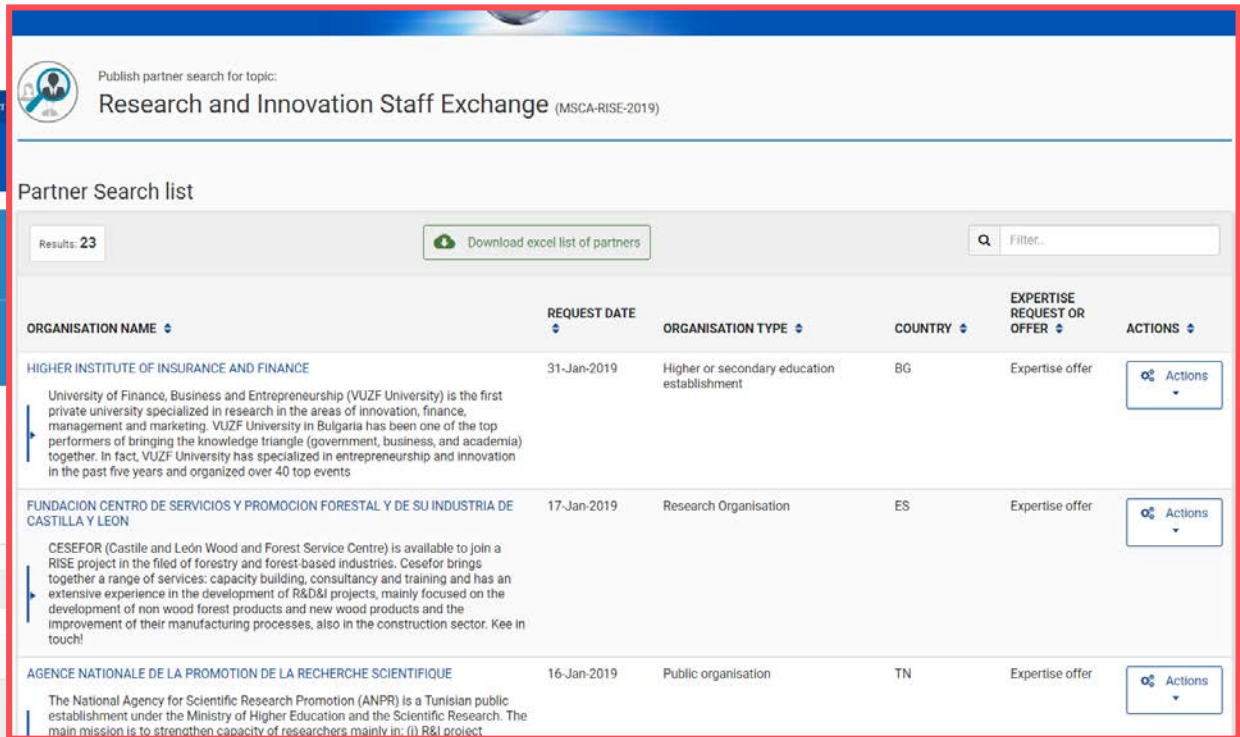
SEARCH FUNDING & TENDERS | HOW TO PARTICIPATE | PROJECTS & RESULTS | WORK AS AN EXPERT | SUPPORT

Horizon 2020 Framework Programme (H2020)

Oct 27, 2017
Research and Innovation Staff Exchange
ID: MSCA-RISE-2019

Type of action:
MSCA-RISE RISE | Deadline Model: single-stage

Horizon 2020
Work programme: Marie Skłodowska-Curie actions
Call name: Marie Skłodowska-Curie Research and Innovation Staff Exchange | Call ID: H2020-MSCA-RISE-2019
See all topics of this call >



Publish partner search for topic:
Research and Innovation Staff Exchange (MSCA-RISE-2019)

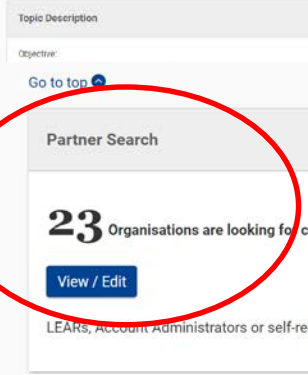
Partner Search list

Results: 23 | Download excel list of partners

Filter...

ORGANISATION NAME	REQUEST DATE	ORGANISATION TYPE	COUNTRY	EXPERTISE REQUEST OR OFFER	ACTIONS
HIGHER INSTITUTE OF INSURANCE AND FINANCE University of Finance, Business and Entrepreneurship (VUZF University) is the first private university specialized in research in the areas of innovation, finance, management and marketing. VUZF University in Bulgaria has been one of the top performers of bringing the knowledge triangle (government, business, and academia) together. In fact, VUZF University has specialized in entrepreneurship and innovation in the past five years and organized over 40 top events	31-Jan-2019	Higher or secondary education establishment	BG	Expertise offer	Actions
FUNDACION CENTRO DE SERVICIOS Y PROMOCION FORESTAL Y DE SU INDUSTRIA DE CASTILLA Y LEON CESEFOR (Castile and León Wood and Forest Service Centre) is available to join a RISE project in the filed of forestry and forest-based industries. Cesefor brings together a range of services: capacity building, consultancy and training and has an extensive experience in the development of R&D&I projects, mainly focused on the development of non wood forest products and new wood products and the improvement of their manufacturing processes, also in the construction sector. Kee in touch!	17-Jan-2019	Research Organisation	ES	Expertise offer	Actions
AGENCE NATIONALE DE LA PROMOTION DE LA RECHERCHE SCIENTIFIQUE The National Agency for Scientific Research Promotion (ANPR) is a Tunisian public establishment under the Ministry of Higher Education and the Scientific Research. The main mission is to strengthen capacity of researchers mainly in: (i) R&I project	16-Jan-2019	Public organisation	TN	Expertise offer	Actions

- Topic Updates
- Topic description
- Conditions and documents
- Partner Search
- Discussion panels
- Get support
- Call information



Topic Description
Objective:

Go to top

Partner Search

23 Organisations are looking for collaborating partners for this topic

[View / Edit](#)

LEARS, Account Administrators or self-registrants can publish partner requests for open and forthcoming topics after logging into this Portal.

Go to top

Information Resources

- **MSCA 2018-2020 Work Programme**
http://ec.europa.eu/research/participants/data/ref/h2020/wp/2018-2020/main/h2020-wp1820-msca_en.pdf
- **RISE Guide for Applicants**
http://ec.europa.eu/research/participants/data/ref/h2020/other/guides_for_applicants/h2020-guide-appl-msca-rise_en.pdf
- **MSCA RISE Self-evaluation form**
http://ec.europa.eu/research/participants/data/ref/h2020/call_ptef/ef/2018-2020/h2020-call-ef-msca-rise-2018-20_en.pdf
- **Net4Mobility RISE Handbook**
https://www.net4mobilityplus.eu/fileadmin/user_upload/N4M_MSCA-RISE_Handbook_2019.pdf
- **2018 RISE Coordinators Day** https://ec.europa.eu/info/h2020-msca-rise-2018-coordinators-day_en
- **H2020 AMGA**
http://ec.europa.eu/research/participants/data/ref/h2020/grants_manual/amga/h2020-amga_en.pdf
- Previously funded [RISE projects](#) on CORDIS
- Evaluation [Guidance and Templates](#)

Case Study 2